

Pre-Authorization Form for Procard Purchases

Agricultural Communications Services

Vendor

Justificaton for purchase

Purchased for

--

	Item	Unit of Issue	Quantity	Unit Price	Sub-total
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
				Total	

	Signatures	Date
Employee		
Supervisor		
Director		